



MINUTES OF THE ANNUAL GENERAL MEETING 2024

Date:	Thursday, 16 th May 2024
Time:	17h30 – 19h30
Place:	Oulap Hall, St Thomas Church

In Attendance:	Member Attendees & Apologies:
Chairperson: John Kelley (JK) Treasurer: Bea Whittaker (BW) Secretary: Melissa Mc Alpine (MM) James Aling (JA) Dave Hagen (DH) Debbie Braunlich (DB) Keith Brown (KB) Judi Brown (JB) Standing in for Linda Strydom (LS)	Member attendees and apologies list can be found on file.

ITEM & DESCRIPTION	RESP. HOLDER
1. OPENING, WELCOME & ATTENDANCE	
1.1. The chairperson, John Kelley, opened the meeting and welcomed everyone to the SCT 2024 AGM.	JK
1.2. The attendance register was circulated and signed before the start of the meeting.	All
1.3. All apologies received were noted, a copy of which is available upon request from the secretary.	MM
1.4. The chairperson confirmed a quorum.	JK
2. APPROVAL OF PREVIOUS AGM'S MINUTES	
2.1. The minutes of the 2023 AGM had been circulated before this meeting. The 2023 AGM minutes were accepted as a true and accurate record. Proposed by Richard Randall and seconded by Marlene Gracie.	All
3. STANFORD CONSERVATION COMMITTEE PRESENTATIONS <i>(The full presentation can be found on file)</i>	
3.1. Chairperson's Report: As part of his opening address to members, John Kelley presented the highlights from 2023/24 which included the confirmation that Stanford Conservation is not only registered as an NPO (024-867) but also as a PBO	JK

<p>(930079535) and that the organisation is bound to its Constitution as amended April '24 by the directors/management committee.</p> <p>Furthermore, the audited financials comply with the NPO Act of SA. JK went on to introduce the members of the management committee and gave a special thanks to everyone who has supported Stanford Conservation in many ways (a full list of names can be found on file). In terms of the amended constitution, JK presented to the attendees the two amendments made to the constitution, i.e. the inclusion of the PBO as well as the change in name throughout the constitution from Stanford Conservation Association to “Stanford Conservation Trust” – the officially registered name of the organisation. The constitution was then formally adopted by a unanimous vote.</p>	
<p>3.2. Heritage (Outgoing Chairperson) Report:</p> <p>In his capacity as Interim Chairperson for Heritage, John Kelley mentioned several reasons why Stanford has a heritage committee in place and gave a brief overview as to what has been accomplished by the Heritage Committee over the past year, as well as affirmed that Heritage is overseen by the Stanford Style Guide which is given to every new homeowner in Stanford.</p>	JK
<p>3.3. Heritage (Leiwater) Report:</p> <p>Lyn Pullen shared information about the Leiwater system. Stanford’s Leiwater channel system was Heritage listed in 2019. LP briefly explained where the water comes from, who has access to the water and how we can preserve this water source for the future. She also shared the committee’s upcoming plans for Stanford’s Leiwater system and gave a list of all the sector leaders. A Leiwater channel map and description will be included in the handout to new property owners which is now distributed by Real Estate agents, along with the flood and heritage zone maps. A draft “Information and Management Guidelines” has been prepared and will be available on the SCT Heritage website. While Leiwater has not been charged for in the past, it will be charged for going forward by being added to the Rates Bill (a set charge of R50+ per month).</p>	LP
<p>3.4. Heritage (New Chairperson) Report:</p> <p>The new chairperson for Stanford Heritage, James Aling, shared his focus and plans for the year ahead that includes revisiting the Committee’s modus operandi and tightening it up into a committee charter addressing the Committee mandate, core purpose and various functions. JA would like to see an improvement in the efficiency of service to applicants and the image of the committee in terms of confirming and meeting expectations on delivery and interaction with applicants as well as the Committee working towards improving its relationships with Overstrand Heritage and Aesthetics Committee (OHAC), Heritage Western Cape (HWC) and the Overstrand Municipality.</p>	JA
<p>3.5. Heritage (St Thomas Church) Report:</p> <p>Keith Brown presented AGM attendees with a brief background to the history of St Thomas Church. KB also shared how all the funds raised to date have</p>	KB

<p>been allocated, as well as what the future plans are. The ultimate vision is to breathe new life into the Village’s prime heritage site. Significant and concentrated fundraising efforts will be necessary to bring it to fruition.</p>	
<p>3.6. Ward 1 & Wandelpad Report: Dave Hagen introduced the committee’s team members and operational support staff. Dave then went through some of the highlights from 2023/24 which included giving a brief overview of the various maintenance routines, covering the Cape Epic cycle challenge in March last year, and the big clean-up after September’s devastating floods. DH gave feedback on all the maintenance work being done along the Wandelpad including the removal of invasives and clearing of reeds along the Klein River. Getting onto what is planned for upcoming months, DH outlined some of the new initiatives being considered such as sections of Stanford’s Wandelpad will be wheelchair-friendly, new QR-coded signage and a visitors map will be put up along the Wandelpad, as well as the much anticipated co-management agreement between SCT and the Overstrand Municipality. On Ward 1 side, DH covered some strategic goals and plans for going forward.</p>	<p>DH</p>
<p>3.7. Swop Shop Report: As Linda Strydom is currently away on leave, Judi Brown stepped in to present on behalf of Linda and the Swop Shop. Judi mentioned how, over the last year, the Swop Shop has grown and overcome a number of hurdles. During this new year, the Swop Shop’s focus will be on obtaining meaningful stats on just how much recyclables are collected and how much “money” (in the form of tokens), is actually spent on a Swop Shop day. The Swop Shop is extremely grateful for the support of 17 volunteers who diligently make themselves available each month to keep the Swop Shop doors open.</p>	<p>JB for LS</p>
<p>3.8. Forgotten One’s Report: Debbie Braunlich gave a brief overview on the vision and objectives of the Forgotten One’s committee. Vision and objectives, the team, completed and future projects and the Nelson Mandela Day clean up. Compilation of records and data is important for not only our municipal records but also to foster local community involvement and to complement Stanford historic interest.</p>	<p>DB</p>
<p>3.9. Treasurer’s Report: As per the Financial Report circulated prior to meeting, Bea Whittaker presented the 2023/24 “Actual Year to Date” figures, as well as the new budget for the fiscal year with a breakdown per committee/project. At the end of her presentation, Bea reinforced the value that Stanford Conservation brings to the village of Stanford. Both the report and the proposed membership fee increase from R200 to R400 per family per year was accepted. Proposed by Greta Muller. Seconded by Marié Minnaar.</p>	<p>BW</p>
<p>4. OTHER MATTERS DISCUSSED</p>	<p>ALL</p>
<p>4.1. Formal Adoption of the Constitution: Adopted as part of the Chairperson’s report (Point 3.1. refers).</p>	

<p>4.2. Election of Management Committee Members: Committee members standing for re-election include: John Kelley as Chairperson, Bea Whittaker as Treasurer, Melissa Mc Alpine as Secretary, Dave Hagen (Wandelpad & Ward 1), Linda Strydom (Swop Shop), Debbie Braunlich (Forgotten Ones), and Keith Brown (St Thomas Church). James Aling has been elected as the new Chairperson for the Heritage Committee. Proposed by Neil Eberhard. Seconded by Caretha Randall.</p>	
<p>5. CLOSING OF MEETING</p>	
<p>There being no further matters to be discussed, the Chairperson thanked everyone for attending the AGM, and the meeting closed at approximately 19h35.</p>	<p>All</p>
